

Job Description: Seed Kids Director

Job Title: Seed Kids Director

Reports to: Operations Pastor

Classification: Part-time (approx. 15 hours a week)

PURPOSE:

Seed Church is seeking a self-motivated, organized, and creative Part-Time Seed Kids Director to oversee planning and execution of the Seed Kid's Ministry serving 18 months-11 years old. The ideal candidate may be characterized as being Gospel motivated to engage, educate, and lead in alignment with our Seed mission and for His glory. We need a director to strengthen our flourishing kids ministry with stability, planning, organization, and resourcing while aligning the vision of Seed Kids with Seed Church to shape the future-state of the program.

COMPETENCIES & EXPECTATIONS:

- At a minimum, the Seed Kids Director must meet all Seed Church membership Requirements, as a current member or willing to become one - including being a committed follower of Jesus, as Savior and agreement to Seed's doctrinal statement.
- Passion for ministry to children and seeing both parents and children grow in the faith.
- Is not overwhelmed by nor resistant to change.
- Demonstrated gift of administration and communication.
- Should be a self-starter, good at multi-tasking, and prioritizing projects.
- Ability to recruit & organize between 30-50 team members
- Ability to work effectively with volunteer resources and pitch-in when needed.
- Possessing strong interpersonal skills with the ability to maintain healthy and motivating relationship with supervisors, coworkers, and volunteers.
- Experience leading kid activities in and out of the classroom.

RESPONSIBILITIES:

- Evaluate, establish and execute Seed Kid's Sunday morning operations ensuring a positive environment where teachers are prepared and encouraged, check-in is staffed and working, security is in place, and overall problems are handled as needed.
- Embody and communicate the Seed Kid's philosophy & policy.
- Select, evaluate & implement curriculum that is theologically sound, gospel centered, and teacher friendly.
- Identify the needs for additional team members. Recruit, train, pray for, background check, and involve new Seed Kids team members. Come alongside & equip team members, through initial and ongoing training, to lead and assist in the classroom & group activities.
- Observe, coach and assist Seed Kids team members providing encouragement and support.
- Promote and drive the presentation of the Seed Kids facilities including the décor. Seek to create a positive, safe, fun, and welcoming environment which communicates our value of kids.
- Work alongside parents to nurture faith in their children by developing relationships with both the parents and the children who participate in Seed Kids as well as providing means for parents to engage kids in their faith throughout the week.
- Clearly and positively communicate with parents and leadership what Seed Kids is doing to help grow kids in the faith.
- Own and maintain the Seed Kids budget including the purchase and maintenance of Seed Kids equipment.
- Plan & Execute special events; Holidays, Summer VBS, Creative ventures.
- Work with the Seed Youth Pastor to facilitate the transition of youth from Seed Kids to Seed Youth.

COMPENSATION: \$15,000